

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
July 7, 2008– 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President David Jones.

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Kenneth Knickerbocker, Charles Persch, Melinda Keen and Thomas Curtin Also present were: Mayor John P. Hagan, II, Borough Manager, L. James Thomas, Borough Secretary, Wendy A. Keegan and Borough Solicitor John S. Carnes. Council Member Sheri Melton was absent. Council Member Virginia Member arrived at 7:15 pm.

APPROVAL OF AGENDA: A motion to approve the agenda was made Charles Persch and seconded by Thomas Curtin. All in favor.

APPROVAL OF MINUTES: A motion to approve the minutes of the June 16, 2008, Regular Meeting was moved by Kenneth Knickerbocker and seconded by Thomas Curtin. All in favor.

APPROVAL OF BILLS: A motion to approve the bills submitted was moved by Charles Persch and seconded by Melinda Keen. All in favor.

PUBLIC COMMENTS (Agenda Items Only)

None

REVITALIZATION PRESENTATION:

- Nancy Frame, the Executive Director of the Housing Partnership of Chester County explained the funding programs available to residents for home repairs, maintenance, sewer tap-in, electrical, plumbing, heating, etc. She handed out information and applications.

SUBDIVISIONS/PLANNING COMMISSION:

- Chetty/Tropea - Parkesburg Knoll Phase II – A motion to adopt Resolution No. 2008-12 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing the Execution of a Second Amendment to Declaration of Covenants, Restrictions and Easements for Parkesburg Knoll, Phase II contingent upon review of the Borough Engineer and Solicitor was made by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.

- Con-Lyn Properties – A motion to adopt Resolution No. 2008-13 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing the Execution of a Parking Easement and Declaration of Covenants and Restrictions Agreement Relative to Parkesburg Arms Property Located at 415 West First Avenue (UPI No. 8-5-51) and 418 Maple Street Property (UPI No. 8-5-51.1) to Assure 6 Parking Spaces for Use of Parkesburg Arms Tenants at 418 Maple Street and Restricting Use of Arms Property to Assure Parking and Access in Accordance with Plans Approved by the Zoning Hearing Board was made by Charles Persch and seconded by Melinda Keen.

MANAGER'S REPORT—L. James Thomas

- Met with 3 insurance companies to receive quotes for both liability and comprehensive insurance. Will be meeting with at least 2 more companies;
- Will be requesting quotes on carpet cleaning for the Government Services Building;
- The Borough has received over \$4,000 in municipal liens;
- On June 30th, the abandoned residence at 430 W. Third Avenue was secured;
- Eileen Christiansen has resigned her position as clerk;
- A letter from the Episcopal Church thanking the Borough for adding additional parking and trimming trees was read;

SOLICITOR'S REPORT—John S. Carnes, Jr., Esquire

- Crystal Springs – waiting for updates from the engineer;
- Lindale Village – it has been determined that there is no alternative to the emergency access;
- Williams – outstanding items are being reviewed; must address cash escrow and letter of credit. The Borough has not received the \$4000 in lieu of park land;
- Davis – homeowners documents have been reviewed and need modification; received a letter from DEP advising that application was incomplete;
- Parkesburg Knoll Phase II – monitoring both subdivisions; Chetty release of funds delayed until next meeting;
- Harkins – project on hold;
- MK Builders – meeting with PennDOT; both engineers agreed to work with PennDOT;
- HDC – the project is progressing;
- Bridges – met with homeowners.

COMMITTEE REPORTS:

Parks & Recreation—Sheri Melton

A complete copy of the Parks and Recreation Committee report is on file in the Borough Hall.

Progress & Development—Thomas Curtin

Have been meeting with Wayne Grafton to update the revitalization plan; have been discussing the general vision of the plan.

Streets & Property—Melinda Keen

The landfill is expanding it's recycling to include all items.

Finance—David Jones

For the next four months the finance meeting will be held the last Thursday of the month

Police & Fire—Charles Persch

A complete copy of the Police and Fire Report is on file in the Borough Hall.

Library—Melinda Keen

No report.

UNFINISHED BUSINESS:

- Atglen Police Services Contract – this matter is tabled until the next Council Meeting.

NEW BUSINESS

- Yard Waste Collection – A motion to encourage residents to refrain from using plastic bags for collection. Instead, place yard waste in a biodegradable bag or in a can.

PUBLIC COMMENTS:

- Deana Ramirez of West Second Avenue was present to request a copy of the Borough Ordinance regulating the parking of school buses in the municipal parking lot. Mr. Jones advised her that she had already obtained the correct ordinance. He also advised Ms. Ramirez that Mr. Althouse, the owner of the school bus, had informed the Borough that he did not want the bus parked in the Borough lot.

- Robert Detweiler the Borough's Emergency Management Coordinator, gave an update. He is continuing his courses and once he is compliant, the Borough will be able to apply for federal grants.
- Beverly Ely of West Street commented on the trash at the park.

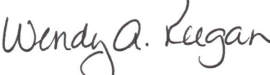
COUNCIL COMMENTS:

- Charles Persch commended the fire company, police department and streets department on their great job at the fair.

ADJOURNMENT:

With there being no further business, a motion was made by Melinda Keen and seconded by Charles Persch to adjourn the meeting 8:30 p.m. All in favor.

Respectfully submitted,


Wendy A. Keegan
Borough Secretary