

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
October 6, 2008– 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Pro Tempore Kenneth Knickerbocker

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kenneth Knickerbocker, Charles Persch, Sheri Melton and Virginia Miller. Also present were: Mayor John P. Hagan, II, Borough Manager, James Thomas, Borough Secretary, Wendy A. Keegan and Borough Solicitor John S. Carnes. Council Members David Jones, Thomas Curtin and Melinda Keen were absent.

A motion to appoint Kenneth Knickerbocker as President Pro Tempore was made by Charles Persch and Sheri Melton. All in favor.

APPROVAL OF AGENDA: After adding the request for support of the Octorara Area Development under New Business, a motion to approve the agenda was made by Charles Persch and seconded by Virginia Miller. All in favor.

APPROVAL OF MINUTES: A motion to approve the minutes of the September 15, 2008, Regular Meeting was moved by Sheri Melton and seconded by Charles Persch. All in favor.

APPROVAL OF BILLS: A motion to approve the bills submitted was moved by Charles Persch and seconded by Virginia Miller. All in favor.

PUBLIC COMMENTS (Agenda Items Only)

None

SUBDIVISIONS/PLANNING COMMISSION:

None

MANAGER'S REPORT—L. James Thomas

- Mr. Thomas requested Council's approval to change the Borough's liability insurance carrier. A motion to change the Borough's liability carrier from PIRMA to Longley Insurance Agency, subject to review by the Solicitor, was made by Charles Persch and seconded by Sheri Melton. All in favor.
- The Borough will receive \$854 from the Sustainable Development Fund for solar reusable credits;

- PAWC will be installing sewer lines on Maple Street, West Street, Chestnut Street and Walnut Street.
- The stormwater project at Westminster Place and Minch Park has been completed.
- There are two stormwater inlets to finish in the Community Revitalization Program

SOLICITOR'S REPORT—John S. Carnes, Jr., Esquire

A copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Parks & Recreation—Sheri Melton

A copy of the Parks and Recreation Report is on file in the Borough Hall.

Progress & Development—Thomas Curtin

No report.

Streets & Property—Melinda Keen

No report.

Finance—David Jones

No report.

Police & Fire—Charles Persch

Discussed budgetary issues. Not at liberty to discuss at this time.

Library—Melinda Keen

No report.

UNFINISHED BUSINESS:

None

NEW BUSINESS

- Motion to authorize The Grafton Association to take the appropriate steps necessary in securing matching funds for the purpose of updating the current Open Space, Recreation and Environmental Resources Plan of 1993 according to the Scope of Work at no cost to the Borough unless the grant is approved and the Borough Council permits compensation as matching funds was made by Sheri Melton and seconded by Charles Persch. All in favor.

- Motion to approve purchase of Local Government Manager software program for Building Permits, Rental Inspections and Code Enforcement, subject to the Solicitor's review, was made by Sheri Melton and seconded by Virginia Miller. All in favor
- Octorara Area Development Council. Mr. Knickerbocker requested council to consider a letter of support of the Octorara Development Council.

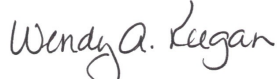
PUBLIC COMMENTS:

- Emergency Management Coordinator Robert Detweiler reported to Council that he met with the Borough Manager, Council Members, Fire and Police Chiefs during tropical storm Hanna; attended and completed the ICS training; met with other EMC's within the Octorara School District; requested a line item in the budget to purchase supplies; would like to use the Government Services Center as an emergency shelter; Civil Service is looking for an eligibility list for the police department.

ADJOURNMENT:

With there being no further business, a motion was made by Sheri Melton and seconded by Charles Persch to adjourn the meeting 8:00 p.m. All in favor.

Respectfully submitted,



Wendy A. Keegan
Borough Secretary